



TAMIL NADU NATIONAL LAW UNIVERSITY

(A University established by Tamil Nadu Act No.9 of 2012)

Navalurkuttappattu, Dindigul Main Road, Tiruchirappalli – 620 027, Tamil Nadu, India

Phone Off: 0431-2692111; E-mail : registrar@tnnlu.ac.in ; Website: www.tnnlu.ac.in

Ms. K.R. Leela, B.A., B.L.,
Registrar

Cr.No.1516/REGR/TNNLU/2022-1
Dated:02.09.2022.

CIRCULAR

Sub:	TNNLU – Admin - Financial Assistance Scheme for the Academic Year 2022-2023 – Circular for first year students of TNNLU – Regarding.
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It is hereby informed that the first year students of B.A. LL.B. (Hons.), B.Com. LL.B. (Hons.) and LL.M who wish to avail the TNNLU Financial Assistance Scheme for the Academic Year 2022-2023 are required to submit the application form in the prescribed format duly filled in with enclosures to the Administrative Section (adminoffice@tnnlu.ac.in) no later than 12.09.2022. The application and instructions are attached herewith and the same is also available on the TNNLU website (www.tnnlu.ac.in).

Leela
REGISTRAR

REGISTRAR

TAMIL NADU NATIONAL LAW UNIVERSITY
TIRUCHIRAPPALLI - 620 027

To

- All the first year students of UG and PG Programmes, through group Email.

Copy to:-

- The Vice-Chancellor, TNNLU.
- The P.A to the Registrar, TNNLU.
- Notice Board, UG and PG Block, TNNLU.



TAMIL NADU NATIONAL LAW UNIVERSITY

TIRUCHIRAPPALLI – 620 027.

TNNLU FINANCIAL ASSISTANCE SCHEME

Tamil Nadu National Law University (TNNLU) was established by the Government of Tamil Nadu to provide high quality legal education at the global level. TNNLU is aware that quality legal education needs to be made accessible to students from all sections of the society. The progressive reservation and scholarship policies of the Government of Tamil Nadu has ensured that students from marginalized sections of the society have got admission to TNNLU. But, the cost of education which includes the tuition fee and other user charges is still a barrier for many meritorious students from economically weaker families. With a view to making access to legal education more inclusive, TNNLU has evolved this “TNNLU Financial Assistance Scheme”.

Scope of the policy

- 1) This scheme covers the financial assistance granted by TNNLU alone. Such assistance shall be called “TNNLU Financial Assistance Scheme”. However, for external scholarships granted by the government or other agencies, the institutional mechanism created by this policy shall act as a facilitator if the applying students so desires.
- 2) “TNNLU Financial Assistance Scheme” shall include full or partial waiver of any kind of fees and charges.
- 3) This scheme shall cover all courses offered by TNNLU and all years of study in the respective courses.
- 4) “TNNLU Financial Assistance Scheme” will be provided to a student either for the entire duration of a courses or for a part of such course.
- 5) This scheme shall come into force from the date of approval by the Executive Council of TNNLU.

Eligibility

- 1) Students eligible for “TNNLU Financial Assistance Scheme” shall be selected solely on the basis of financial ability of their families.

- 2) In the case of undergraduate students, repeated poor academic performance as a result of willful neglect by students will result in ineligibility for the assistance for the subsequent academic year, provided such decision is taken by the committee constituted for this purpose after giving a fair hearing to the student. On the basis of student demonstrating his/her commitment to academic activity in the subsequent year, he/she may be rendered re-eligible.
- 3) Proven involvement of the student in any act of grave indiscipline or failure to secure minimum mandated attendance for non-justifiable reason or misrepresentation of facts for securing the "TNNLU Financial Assistance" may render the student ineligible for "TNNLU Financial Assistance Scheme" in the subsequent years.

Selection Committee

All decisions on the selection for "TNNLU Financial Assistance Scheme" and the quantum of assistance shall be taken by a Selection Committee. The Selection Committee shall consist of the following members:

- 1) The Registrar.
- 2) A nominee of the Finance Committee of TNNLU.
- 3) A member of the faculty nominated by the Vice-Chancellor
- 4) A student representative nominated by the Vice-Chancellor
- 5) One well known person in the field of education

Amount of financial assistance

- 1) The Executive Council of TNNLU shall if necessary, determine the maximum number of students who may be granted financial assistance under "TNNLU Financial Assistance Scheme" and the maximum financial assistance granted in each academic year, having regard to the financial situation of TNNLU.
- 2) Within the overall limits set by TNNLU, the Selection Committee shall decide on the quantum of financial assistance that may be given to each student, having regard to the financial ability of his/her family.

Factors to be considered by Selection Committee

- 1) The Selection Committee constituted for this purpose will make a holistic assessment of the financial need of the applicant, based on the information furnished by him in the duly filled application form.

- 2) The Selection Committee need not necessarily take the information furnished by the applicant, including certificate issued by the public authorities, at face value. If there is doubt regarding the actual financial condition of the applicant, the Selection Committee can seek additional inputs or can get feedback from faculty members regarding the background of the applicant.
- 3) Though “TNNLU Financial Assistance Scheme” is a purely means based assistance; the Selection Committee must take into account the earnestness shown by the applicant in academics. Repeated instances of poor academic performances as a result of willful neglect by the student as evidenced by failed courses, poor attendance, late submission of projects, etc. may result in withdrawal of financial assistance to the student.
- 4) The Selection Committee must consider the contribution of the applicant to TNNLU through extracurricular activities, co-curricular activities, voluntary work, social work, or other initiatives demonstrating potential for grant / continuation of such assistance.
- 5) The external scholarships availed or available for the student from government or other entities shall be taken into consideration while deciding on the quantum of TNNLU financial assistance.
- 6) The Selection Committee must Endeavour to continue the financial assistance given to the student in the previous academic year in the subsequent years also, in the absence of the special reason not do to so.

Mode of application and selection

- 1) Interested students may apply for the “TNNLU Financial Assistance Scheme” in the application form prescribed in annexure to this policy.
- 2) The application form shall be available on the website of TNNLU.
- 3) Application may be submitted to the Registrar.
- 4) All students should apply not later than **12.09.2022**.
- 5) The Selection Committee shall grant financial assistance ordinarily for a period of one academic year.
- 6) Award of financial assistance for one academic year shall not be a guarantee for its continuance in the subsequent academic years.
- 7) The Selection Committee shall record its reasons for the selection/non-selection of candidates in writing.
- 8) In the event a candidate incorrectly states or fails to disclose any of the relevant information in his application, the Selection Committee reserves the right to

take action as it may deem fit, including but not limited to, retraction of any previously sanctioned financial assistance, after giving a personal hearing to the student.

- 9) The award of financial assistance to a student, including details of the exact nature and quantum of assistance, shall in all cases be intimated to concerned parent/guardian.
- 10) In the event a student who had successfully obtained an external scholarship earlier is suddenly deprived of it, or if a student of TNNLU who had not applied for financial assistance suddenly faces a change in his/her material circumstances threatening his/her ability to continue his course in this institution, the Selection Committee is empowered to provide emergency temporary financial assistance. The Selection Committee shall convene a special meeting for this purpose or may even take a decision by circulation for this purpose.
- 11) Any student aggrieved by any decision of the Selection Committee may appeal before the Vice-Chancellor.

Power of Executive Council to Review

The financial assistance requested, granted and rejected during every academic year shall be placed before the Executive Council at its next meeting along with the decisions taken on appeal to the Vice Chancellor. The Executive Council shall have the power to review and if necessary, revise any decision taken regarding the award or rejection of financial assistance.

Repayment

If within three years of graduating from TNNLU, a student beneficiary of "TNNLU Financial Assistance Scheme", joins any organization or outfit and earns a salary of Rs.50,000 or more per month, he/she must pay back a minimum of 10 percent of the salary every month to the "TNNLU Financial Assistance Scheme Fund" until the entire financial assistance awarded student is offset. An agreement to this effect shall be executed with each student availing of any of the financial assistance. However, the Selection Committee shall in exceptional circumstances, upon a representation from the student in question waive the stipulation.

K. K. K.
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APPLICATION FOR TNNLU FINANCIAL ASSISTANCE SCHEME FOR THE ACADEMIC YEAR 2022-2023.

Affix Your Recent Passport
Size Photo

1	Name of the Student [IN BLOCK LETTERS]	
2	Gender	MALE/FEMALE/TG
3	Programme of Study with Register Number.	
4	Father's / Guardian's Name and occupation.	
5	Mother's / Guardian's Name and occupation.	
6	Father's / Guardian's highest educational Qualification.	
7	Mother's / Guardian's highest educational Qualification.	
8	Residential address with telephone, mobile numbers.	

9	<p>Have you undergone coaching for CLAT. If 'Yes' name of the coaching centre/service provider with duration(crash course, one year, two year, etc).</p>	YES/NO	
10	<p>Annual net income of both parents / Guardian's (please read 'Important Instructions' attached to this application form)</p>	<p>Father's / Guardian's Income Rs.....</p> <p>Mother's / Guardian's Income Rs.....</p> <p>Total Rs.....</p>	
11	<p>Details of brother(s)/sister(s) who are studying and dependent on your parents (add separate sheet if required).</p>	Name, age Relationship	Course of Study with name of School/ College
12	<p>Details of other family members if any</p>	Name & Age	Relationship
13	<p>Financial assets and liabilities of parents (add separate sheet if required) (Proof of Income Tax Return / Form 16 / any other proof to be attached)</p>	Assets	Amount (in Rupees)
		Liabilities	Amount (in Rupees)

14	Are there any other additional circumstances affecting your family's financial position? please specify.		
15	Do you have a personal vehicle? If 'yes' specify the detail's.		
16	State your monthly expenditure at TNNLU excluding the fees.		
17	Specify the minimum quantum of economic assistance you are expecting from TNNLU.		
18	Name the 'External Scholarship' if any which you are availing?		
19	Do you have laptop? If 'Yes' how did you acquire it?	YES/NO	
20	Do you have mobile phone? If 'Yes' how did you acquire?		
21	Have you been availing any scholarship earlier from TNNLU or institution(s) in which you studied earlier? (including TNNLU FAS) If 'Yes' specify the nature of scholarship and the scholarship amount received (add separate sheet if required)	Internal Scholarship:	
		External Scholarship:	
22	Furnish the percentage of marks obtained in the previous year's examinations – year – wise [To be furnished by 2 nd to 5 th years Students only]. [Enclose all mark statements]	Year of Study	% of marks (or) CGPA
		First Year	
		Second Year	
		Third Year	
23	Have you ever been subjected to any disciplinary action by TNNLU? Including the Hostel. If 'Yes' any punishment imposed? [please provide details]	YES/NO	
24	Are you exempted from payment of Tuition Fee under the schemes of	YES/NO	

Government of Tamil Nadu. (i.e., (i) Tuition fee exemption scheme for the first generation graduate who belongs to Tamil Nadu and (ii) Tuition fee exemption scheme for the Tamil Nadu students belonging to the communities of Scheduled Castes, Scheduled Tribes and converted Christians.)		
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DECLARATION AND UNDERTAKING BY THE APPLICANT

I declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I am aware that if any of the above information is found untrue or incorrect at any stage, TNNLU has the right to take any action it deems fit, including cancellation of financial assistance granted and/or recovery of any amounts already paid by TNNLU from me and my Parents/Guardians.

SIGNATURE OF THE APPLICANT

DECLARATION AND UNDERTAKING BY THE PARENT/ GUARDIAN

I declare that the information given above by my ward is true and correct to the best of my knowledge and belief. I hereby undertake to refund all the monetary assistance to be paid to my ward by TNNLU, in case any of the above information is found to be incorrect or false. I understand that the TNNLU reserves the right to take any action including the cancellation of admission granted to my ward if it found later that false information has been furnished.

SIGNATURE OF THE PARENT/ GUARDIAN

Important Instructions

1. Along with this application for financial assistance, all applicants must submit a short note (not more than 1500 words) on why you think you deserve the financial assistance. Please describe the following:
 - a. Any personal circumstance, financial or otherwise, that may be relevant to your application.
 - b. Any co-curricular, extra-curricular, and/or voluntary activities you have participated in, as well as any leadership positions you have occupied.
2. While furnishing your total annual income under **Column 10**, and other Information relating to your financial circumstances under **Columns 13-21**, please furnish accurate information as far as possible. These criteria are important to the Selection Committee for determining the quantum of financial assistance to be granted to you.
3. Please furnish Income Tax Returns of your parents/guardian for the three (3) preceding financial years as proof of income. If not available, income certificate from the appropriate Government authority may be furnished.
4. Please note that any under-statement of the income particulars/financial circumstances will entail cancellation of the financial assistance granted and /or recovery of the amount already paid.

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REGISTRAR

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