



TAMIL NADU NATIONAL LAW UNIVERSITY

(A University established by Tamil Nadu Act No.9 of 2012)

Dindigul Main Road, Tiruchirappalli – 620 027, Tamil Nadu, India.

Phone Off: 0431-2692109/2692111; E-mail:vicechancellor@tnnl.ac.in; www.tnnlu.ac.in

APPLICATION FORM FOR ASSISTANT LIBRARIAN

ADVERTISEMENT NO : DATED :	FORM NUMBER (FOR OFFICE USE ONLY) 	PASTE YOUR RECENT PASSPORT SIZE PHOTOGRAPH HERE
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Sl. No.	Particulars	Details					
1	Post applied for						
1A.	Subject						
2	Details of Bank Payment:						
	DD Number	Amount		Name of the Bank		DD Issuing Branch's Name	
3	Personal Details						
A.	Name of the Candidate (in Capital Letters)						
B.	Date of Birth	Date	Month	Year	Age as on Date	Year	Month
C.	Place of Birth	City / Village		State	Country		
D.	Father's Name						
E.	Mother's Name						
F.	Nationality						
F 1.	Are you a PIO or OCI? If yes, specify						
G.	Gender	Male		Female		Trans Gender	
H.	Religion and Caste/Category						
H1.	Mention the caste/category to which you belong to G (General); SCA, (Scheduled Caste Arunthathiyar); SC, (Scheduled Caste); ST (Scheduled Tribe,); DNC, (Denotified Community); MBC, (Most Backward Class); BC (O) (Backward Class other than Backward Class Muslim); BCM (Backward Class Muslims)).						
H2.	Do you belong to State of Tamil Nadu?						
I.	Marital Status						

Sl. No.	Particulars	Details	
J.	Are you a person with Bench Mark Disability	If 'Yes' give particulars	Percentage of Disability
(i)	Blind or Low Vision		
(ii)	Hearing Impairment		
(iii)	Locomotor disability or cerebral palsy, leprosy cured, dwarfism, acid attack victims, person with muscular dystrophy		
(iv)	Autism, intellectual disability, learning disability, mental illness		
4	Educational qualifications		
	10th Class		
	Exam passed year		
	Subjects Studied		
	Marks (%) / CGPA		
	Institution / School		
	Board / Council / University		
	12th Class		
	Exam passed year		
	Subjects Studies		
	Marks (%) / CGPA		
	Institution / School / College		
	Board / Council / University		
	Bachelor's Degree		
	Year of Passing/ University and the institution where you have studied	Subjects Studied	Marks (%) / CGPA
	Bachelor's Degree in Law		
	3 year LL B/5 year LL.B. or any other equivalent qualification		
	Area of specialization, if any		
	Year of Passing/ University and the institution where you have studied		
	Post Graduate Degree		
	Name of Degree/ Year of Passing	Subjects Studied	Marks (%) / CGPA
	Area of Specialization		

Sl. No.	Particulars	Details					
	Institution (College / University)						
	M.Phil./ Ph.D						
	Area of Specialization						
	Topic						
	University						
	Year of Award						
	JRF / NET / SLET for Lectureship, if any						
	Subject	Roll. No.	Year				
	Post-Doctoral Fellowship						
	University / Institution / Country	From	To				
	Any other Exam Passed / Additional Information , if any (Please attach additional sheet, if required)						
	Membership of Professional/National/State level academic Bodies. Please specify						
5	Work Experience (including Current Position / Employment)						
	Sl. No.	Full Time (FT) or Part Time (PT)?	Designation and Scale of Pay	Date of Joining	Date of Leaving	Length of Service	Nature of Works / Duties
	I						
	II						
	III						
	IV						
	V						
	Additional remarks about experiences, if any						
	Subject (s) Taught						

Sl. No.	Particulars		Details					
5A	Present Position							
	Designation	University / Institution	From Date	Basic Pay (BP)	Pay Scale (PS) / Pay Band (PB) (Rs.)	Gross Pay / Total Salary P.M. (Rs.)	Next Increment Date	Nature of Duties
6	Academic Distinction obtained							
7	Publications		Bibliographic details					
	Books (Published)							
	Books (In Print/Accepted for Publication)							
	Research Publications (Journal) : National							
	Research Publications (Journal) : International							
	Monographs							
	Other Publications							
7A	Translation works in Indian and Foreign Languages by qualified faculties							
	Sl. No.	Publication Type *	Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.	ISBN/ISSN No.	Level International/National		Author-ship**	
<p>* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books,(iii)Chapters in Books/Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.</p> <p>** For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator,(ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author,(iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.</p>								
8	Seminar / Conferences / Workshops/Training Programmes, Attended / Organized, etc.,							

Sl. No.	Particulars	Details	
Category		Name of the Event	
i)	In India		
ii)	Abroad		
iii)	Within State		
iv)	Within University/College		
9	Research Guidance (No. of Students guided)	LL.M. / M.Phil / Equivalent	Ph.D. / LL.D
10	Any Vigilance / Disciplinary case is pending against you? If Yes, Please furnish the details given below:		
	YES / NO		
11	Evidence of innovative library services including integration of ICT in Library, Creation of ICT mediated Teaching-Learning pedagogy and content development of new and innovative courses and curricula (provide annexure wherever applicable / required)		
A) Development of Innovative Pedagogy			
Sl. No.	Brief Description	Organization for which it was developed	Level: (PG/UG)
B) Design of new curricula and courses			
Sl. No.	Brief Description	Organization for which it was developed	Level: (PG/UG)
C) MOOCs			
Sl. No.	Brief Description	Organization for which it was developed	Level: (PG/UG)
(i)	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 5 marks/credit)		
(ii)	MOOCs (developed in 4 quadrant) per module/lecture		
(iii)	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		

Sl. No.	Particulars	Details	
(iv)	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 2 marks/credit)		
D) E-Content			
Sl. No.	Brief Description	Organization for which it was developed	Level: (PG/UG)
(i)	Development of e-Content in 4 quadrants for a complete course/e-book		
(ii)	e-Content (developed in 4 quadrants) per module		
(iii)	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)		
(iv)	Editor of e-content for complete course/paper/e-book		
12 References (Academic / Professional)			
R1	Name		
	Designation		
	Address		
	E-Mail		
	Phone (Land Line) with STD Code		
	Mobile No.		
	Fax		
	E-Mail		
R2	Name		
	Designation		
	Address		
	E-Mail		
	Phone (Land Line) with STD Code		

Sl. No.	Particulars	Details
	Mobile No.	
	Fax	
	E-Mail	
R3	Name	
	Designation	
	Address	
	E-Mail	
	Phone (Land Line) with STD Code	
	Mobile No.	
	Fax	
	E-Mail	
13	Candidate's Name and Address for Correspondence	
	Name	
	E-Mail ID	
	Permanent Address	
	Phone (Land Line) with STD Code	
	Mobile No.	
	Fax	

14. List of self-attested testimonials attached (Original to be produced at the time of interview). Please Tick (✓) the ones applicable

- a) Matriculation Marksheet /Certificate
- b) Intermediate Marksheet / Certificate
- c) B.A. / B.SC. / B.Com./Bachelor's degree in any discipline
- d) B.Library and Information Sc Mark Sheet / Degree
- e) M.Lib Sc Mark Sheet / Degree
- f) B.A. LL.B. (Hons.) / B.Sc. LL.B. (Hons.) / B.Com. LL.B. (Hons.) Mark Sheet / Degree
- g) LL.M. / M. L. Mark Sheet / Degree
- h) M.Phil. Mark Sheet / Degree
- i) Ph.D. / D.Phil Degree
- j) D.Litt., D.SC., LL.D. Degree
- k) SLET / NET, UGC-JRF, CSIR-JRF Award Certificate
- l) Caste Certificate issued by the Competent Authority (BC (O)/MBC/DNC/SC/SC(A)/ST/etc.)
- m) Experience Certificate
- n) Recommendation Letter(s)
- o) Award(s) / Fellowship (s)
- p) Publication(s)

Total Number of above self-attested testimonials attached _____ (in words) _____

N.B. Applications without the above self-attested testimonials (applicable to the candidate) will not be entertained.

15. Declaration

I, _____ Son / Daughter of _____ hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection committee, my candidature / appointment may be cancelled by the University and I will have no claim against the decision of the University.

Signature of the Applicant

*Application not signed by the Candidate liable to be rejected

16. Endorsement by the Employer (Working Candidates only)

The Endorsement below is to be signed and forwarded by the Head of the Department /Employer of the organization / institution in the case of the in-service candidate whether in permanent / contact or temporary capacity.

Forwarded to the “ The Registrar, Tamil Nadu National Law University, Navalurkuttappattu, Dindigul Main Road, Tiruchirappalli – 620 027”

The Applicant Dr./Mr./Mrs./Ms. _____, who has submitted this application for the post of _____ in the Tamil Nadu National Law University, Tiruchirappalli has been working in this organization namely _____ in the post of _____ in a Temporary / Contract / Permanent Capacity with effect from _____ in the scale of pay / consolidated monthly pay of _____.

He / She is drawing a basic pay of _____. His / Her next increment is due on _____.

Further, it is certified that no disciplinary / vigilance case has even been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the Tamil Nadu National Law University, Tiruchirappalli.

(Signature of the forwarding officer)

Name :

Designation :

Seal **Place** :

Date :

ANNEXURE to be filled in by candidate

Academic Record		Score				Claimed by candidate	For office use only
1	Graduation	80% & Above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05		
2	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% = 20			
3	M.Phil.	60% & above = 07	55% to less than 60% = 05				
4	Ph.D.	30					
5	NET with JRF	7					
	NET	5					
	SLET/SET (only Tamil Nadu)	3					
6	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10					
7	Teaching / Post-Doctoral Experience/Work Experience as Assistant Librarian (2 marks for one year each) #	10					
8	Awards						
	International / National Level(Awards given by International Organisations/ Government of India / Government of India recognized National Level Bodies)	3					
	State-Level(Awards given by State Government)	2					

#However,.

Note:

- If the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately
- (i) M.Phil + Ph.D Maximum - 30 Marks
(ii) JRF/NET/SET Maximum - 07 Marks
(iii) In awards category Maximum - 03 Marks.
- Academic Score - 80
Research Publications - 10
Teaching Experience - 10
Total 100

(4. SLET/SET Score shall be valid for appointment in respective State SLET/SET Universities/ Colleges/ Institutions only

